

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting

February 24, 2023

10:00 am – 11:30 am

44 Hatchetts Hill Road

Old Lyme, CT. 06371

Meeting called to order at 10:00 am

In Attendance: Kate Ericson, Jack Cross, Bridgette Gordon-Hickey, Robert Mitchell, Rita Volkmann, Craig Esposito

Guests: Justin Hopkins (Tecton Architects), Greg Pomerleau (O&G), and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve minutes of January 27, 2023, Building Committee made by Craig Esposito and second by Rita Volkmann
Motion passed unanimously.

2.0 Reports

- 2.1 Justin Hopkins of (Tecton Architects) provided the team with a summary of the Phase 2 turnover, advising that with substantial completion of phase 2 the Certificate of Occupancy (CO) has been issued with a handful of specific exclusions, i.e., the generator. The staff is gradually moving into the new classrooms and offices are now open. The team is working on a final punch list/work to completion list. This will be monitored and updated as each item is deemed complete. Justin also responded to questions about the issues with the frozen sprinkler pipe. Ultimately a combination of heater unit failure, high winds and sub-zero temperatures created conditions for the freeze and ultimate fracture. While final solutions are being considered, reducing the air flow and securing the attic vapor barrier are part of the critical solution.
- 2.2 Greg Pomerleau of (O&G) reviewed the budget revisions indicating that the overall budget changes are reducing the Guaranteed Maximum Budget (GMP). He also reported on the status of the lower-level kitchen and has reached out to Singer, the kitchen vendor, regarding a refrigerator for that space. The wall above the bench near the internal stairwell has been resolved to prevent students from climbing over it. Other updates included Eversource removing the light pole from the parking lot and the roofers have begun installing vertical metal roof panels. Because of the noise and setup disruption, the work is limited to weekends and breaks when there are no students in the building. The goal is to be complete by the end of the spring break week in April.

3.0 Old Business

- 3.1 Outside Kitchen Wall: The mason was on vacation but when he returns, will be suggesting some proposals for the kitchen wall.
- 3.2 Kitchen Drains: The current solution is to insert a flow restricting mechanism in the drain pipe that will reduce the speed and volume of the flow into the floor drain.

4.0 New Business

None

5.0 **Financial Update**

5.1 Invoices/Contracts

Motion made to approve O&G Application #11 (February 15, 2023) for \$439,334.57 made by Rita Volkmann and second by Kate Ericson

Motion passed unanimously.

Motion made to approve Tecton Invoice #45956-14 (January 31, 2023) for \$16,507.28 made by Craig Esposito and second by Rita Volkmann

Motion passed unanimously.

Motion made to approve NV5 Invoice #315857 (February 17, 2023) for \$4,650.00 made by Craig Esposito and second by Kate Ericson

Motion passed unanimously.

Motion made to approve Kompan revised Invoice #114898 (February 4, 2023) for \$233,618.36 made by Craig Esposito and second by Robert Mitchell

Motion passed unanimously.

5.2 Change Orders

The amount of \$458,529.00 in change orders has been submitted to the State.

5.3 Budget Report

To be tabled for next meeting

6.0 **Upcoming Building Meetings**

6.1 Next Meeting Scheduled for March 24, 2023

7.0 **Adjournment**

Motion made to adjourn meeting made by Craig Esposito and second by Kate Ericson

Meeting ended at 11:29 am